



Risk Assessment Guidelines for use of STEPLADDERS Post Equipment Selection

Name of person completing assessment :

SITE :

Activity : Using Leaning Steps for access or as a work place for cleaning, maintenance, painting, decorating, ceiling work, electrical work, plumbing, inspections etc.

Hazards (most common)

Overreaching :

1. Steps becomes unstable
2. User, Steps, tools fall
3. User, Steps, tools strike person below

Sideways loading e.g. drilling :

1. User pushes himself & Steps off balance & falls
2. User, Steps, tools strike persons below

Losing balance :

1. User loses balance
2. User grabs Steps & Steps becomes unstable
3. User, Steps, tools fall
4. User, Steps, tools strike persons below

People at Risk : Users and other on site

Control Measures :

my Job & Place :

my answers :

Are my Stepladder manufacturer's instructions available & have I read & understood them? Is it strong enough for the task?

Is my Stepladder capable of reaching the working height?

Have I checked my Stepladder for wear, tear & damage affecting safety? (e.g. hinges, rivets & dents. If in doubt, don't use it).

Does my Stepladder conduct electricity? Do I need a non-conducting Stepladder, e.g. live fault finding?

Can I carry my Stepladder & position it safely without slipping, tripping or falling?

Is my footwear okay for working on a Stepladder?



my Job and Place :**my answers :**

Number of people working on Stepladder (max one person).

Ground conditions: (must be firm, level & stable).

Do weather conditions allow safe use of Stepladder? (e.g. lightning, wind, rain, snow, ice, temperature & sun).

Frequency of use & duration of task without a break (not to exceed 30 minutes).

Danger of electrical shock (no LIVE electrical conductors within a dangerous proximity).

Can I carry materials, equipment & tools, climb Stepladder & work safely maintaining a handhold?

Can I place Steps to avoid overreaching & sideways-on loading on each task?

Could sudden unexpected movement cause me to fall off the Stepladder & how serious are the consequences of falling?

Should I segregate the working area around Stepladder to protect it & other personnel?

Reconsider level of risk if tasks change or if site changes.

Level of Risk : In view of the 'Controls' my Leaning Stepladder is suitable for the task and site, a ladder having already been selected.

Signature**Date**